



PMU(BOR)/DP/3/C-10/2009
Board of Revenue, Punjab.
Dated March 24, 2011

To District Officer (Revenue)
Hafizabad

Subject: **LAND RECORDS MANAGEMENT AND INFORMATION SYSTEM PROJECT - CORRECTIONS OF DATA ENTRIES AND REMOVAL OF INCONSISTENCIES IN RHZ**

Please refer to the subject cited above.

2. A print out of computerized Register Haqdaran Zameen of the estate "Channi Peer Shah" is enclosed. This copy of the RHZ is supposed to be ditto copy of RHZ (Part Sarkar) in District Office previously scanned by data entry vendor. A list of internal inconsistencies pointed out by LRMIS software is also enclosed.

3. You are requested to get the print out checked/verified in accordance with the following procedure:-


- a. Print out of RHZ may be handed over to concerned Revenue Officer for passing it on to Halqa Patwari.
- b. Halqa Patwari be asked to compare this print out with the copy of RHZ (Part Patwar) with him and make corrections if any, in red ink, under his initials.
- c. Fill in the Remarks column of print out the mutation numbers, alongwith date of decision and kind of mutation, in red ink or missed during the data entry in the remarks column of RHZ.
- d. The inconsistency report provided by the data entry contractor may also be considered and corrections wherever called for be made through prescribed procedure. In case any item in inconsistency report may be such on which no action may be called for, justification of the matter may be given on the inconsistency report and the list of errors.
- e. Get the corrections signed by the Patwari and also initialed by the field Kanungo and Revenue Officer.
- f. Prepare list of all corrections as a result of comparison of data entry and reported inconsistency removed and get it signed by Patwari and initialed by the Kanungo and the Revenue Officer.

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- g. Ensure that each page of the print out of computerized RHZ as corrected is signed by Patwari, Kanungo and Revenue Officer.
- h. The corrected RHZ and the list of correction's should be handed over back to PMU for entry of corrections by the data entry vendor.

Please ensure that this exercise is completed within one week.

The task be assigned top priority.


(MUHAMMAD AKBAR KHAN)
Director Policy
PMU-Board of Revenue Punjab

o/c

CC:

1. Project Director Land Records Management and Information System for information.
2. District Coordination officer Hafizabad.
3. Executive District Officer Revenue Hafizabad.

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